

EMERALD LAKE VILLAGE DISTRICT MAY 2004 MONTHLY MEETING

The meeting was called to order at 6:00 PM with Chairman Stankunas, Commissioners Adams present. Commissioner Sylvia arrived later due to family emergency. Meetings are currently being held at the Hillsboro Court House on the first Friday of each month starting time at 6:00pm until further notice.

ADMINISTRATIVE:

In March, Paul Sirois was asked to research different types of water treatment systems and present these options to the board. This would address the treatment of Arsenic and fluoride in the Mary Rowe Well and Fluoride in the Meeting House well. Paul Sirois provided a presentation of his findings which included water treatment options from 5 different vendors. Mr. Sirois's research included budgetary costs, and operational costs for changing out the media inside their vessels and handling residuals from each process. Only 4 of the 5 vendors could meet the requirements that the district has for the removal of fluoride and arsenic. The other issue is the filters themselves are 8 1/2-12 feet high depending on the manufacturer. The building that would house this water treatment equipment would need to be designed to accommodate at the very least the size of these filters. Earlier this year, it was decided the district's current meetinghouse could be modified to house this equipment. With the information that Mr. Sirois presented, the meetinghouse would need major renovations to support the size and accessibility of the equipment for our water treatment system. In general the numbers on the adage system, \$142,000 just for the equipment alone. All of the four vendors have designed systems that will recycle 100% the backwash water from the process. This is important to the district because we do not have a way to dispose of the backwash water from these systems. Backwash is once or twice a month to loosen up the media. The system would store the backwash in a tank and recirculate this water back into the system at a slow rate, refiltering it again.

The board approved, by a 2-0 vote the information to follow through with design of the treatment system as well as beginning renovations to modify the meetinghouse building to accommodate our new water treatment system.

Tata and Howard to prepare and submit applications for state funds for wellhead protection.

Dig Safe- Commissioner Adams to investigate how district gets involved.

Secretary- Draft of job description voted and approved vote 3-0

2003 Audit letter executed, Meagan Lane project may need to go back to planning board due to several unresponsive landowners.

Right to Know Request- Procedures, Chairman Stankunas read, approved 3-0 vote

Permit Applications-

Lemay Excavation for water/driveway on Dawn Street-approved

Daniel McGuiggin for water/driveway on Ellen Brook Road-approved

Brent Clark for water/driveway on Winter Road-approved

Nissitissit Dev. For water/driveway on Hummingbird Lane-approved/water-return driveway permit, already done (commissioner Stankunas recused himself)

Robert Savoy for driveway alteration on Hemlock Street-approved

Angela Werner for driveway on Pine Glen Road- approved (Chairman Stankunas recused from vote asked to work on lot)

Thomas Dowling for driveway alteration on Moccasin Trail-approved (Chairman Stankunas recused from vote asked to work on lot)

Notices- Notice of Business Hours Posted on Meeting House bulletin board effective immediately. Office hours every Friday 2-4pm commencing 5/14/04

Treasurers Report read and approved by Board. There was discussion on several entry errors found by Chairman Stankunas. A list will be provided to the treasurer for corrections.

NEW BUSINESS:

Parks Maintenance-

List of things to be done;

Pick up beaches, pick up trash on roads, prioritize other jobs like the gazebo needing paint, carpentry needs, steps replaced on gazebo, replace lattice, change red picket fence and build a 6 X 6 box to place flowers etc in. Tables and benches already painted by Chairman Stankunas. A workshop to finalize park items was scheduled for 5/14/04 @ 6:00pm at the meetinghouse.

Use Regulation- Resident Keith Mello discussed with Chairman Stankunas before the meeting a concern he had of people bringing their dogs on the beach at Eastman Park. Chairman Stankunas suggested creating a larger more visible sign to remind people not to bring their dogs on the beach. Mr. Mello offered to make the signs if the district provided him with the materials. Approved 3-0 vote

Arts Council Request- Treasurer Jerry Burnham brought a request to the board regarding the Arts Council to use the gazebo at Eastman Park on specific dates this summer. The board approved the dates requested on a 3-0 vote.

Emerald Lake Clean-Up day- a new annual event to occur each year, the third Saturday in May, always the weekend before Memorial Day. This volunteer Clean Up will be held 9:00am – to 12 Noon commencing 2004.

Public Access to Electronic Documents- Chairman Stankunas is working on providing a computer that would be available to the public to view our district documents as read-only files.

Internet Security Software- The board reviewed information about safeguarding the district computer. A program will be installed which will provide a firewall to the user from viewing Internet sites and protect the documents within the system from viruses.

Hummingbird Lane Drainage Issues- a resolution to the drainage problems was presented by Chairman Stankunas. The plan is to manually fill and build up land to create an appropriate drainage for excess water to follow which would decrease erosion. Approved 3-0

Water Test Results- Mary Rowe Well recent results include

4.22Fluoride

.799Arsenic

Bacteria absent from well

Capital Reserve Funding- Board authorized treasurer to fund 2004 capital reserves and to have prepared for the manifest for June meeting.

Capital Reserve Withdrawal- Board approved 3-0 to request capital reserve appropriations form the trustees of transit funds.

District Letterhead Revision-Chairman Stankunas suggested a minor change to the current letterhead the district uses. Office phone, Fax number, and Address on bottom of page with emerald lake logo remaining at the top of the page. Approved 3-0

Water Billing Issues- Dates are wrong, Our district bills come through the town of Hillsboro with Billing Cycles January 1 through June 30 and July 1 through December 31 To support these dates this water billing information will be present in the second Warrant.

Wellhead Land Acquisitions- Maintain sanitary radius for Hummingbird well and proposed new well. The board voted 3-0 to proceed with formal actions for the Hummingbird well and informal proceedings with the proposed well site.

Water quality notices were discussed. Commissioner Sylvia stated that water system operations said the notices did not have to be sent. Chairman Stankunas advised that they are required by the state. Commissioner Sylvia volunteered to take care of the notices. The notices for arsenic must be sent every quarter until the situation is corrected. The 4th quarter of 2003 notice is way overdue, and the 1st quarter notice for 2004 is also overdue. The board directed Commissioner Sylvia to send them out as soon as possible. Our failure to provide notice jeopardizes the operational approval of Mary Rowe Well.

Meeting adjourned at 9:15pm
Respectfully submitted,
Joyce Coidakis
Town Clerk

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