



April 15, 2005 Meeting Minutes

The meeting was called to order at 6:00 PM with Commissioners Richard Adams and Joe Statkus and Chairman Ray Stankunas present.

One proposal was received and unsealed for the Mary Rowe water line project: Penta Corporation, \$269,500.00. The Board reviewed the proposal and agreed the quote far exceeded the District's costs expectations. Commissioner Adams motioned to take the Penta proposal under advisement, seconded by Commissioner Statkus, approved by 3-0 vote.

Chairman Stankunas updated the progress of the water treatment facility. Adedge will be at the facility on April 21 and 22 to finalize the system.

The Board discussed the bond applications currently in process with Sovereign Bank and NH Bond Bank. Chairman Stankunas updated the Board on the differences in interest rates, closing time frames and closing costs between the two banks. After discussion, it was agreed that Sovereign Bank would likely be the best candidate for the bond if they would guarantee a closing date within 30 days.

The following permits were reviewed:

Kevin Loos, three (3) lots on Seminole Road, Water and Driveway:

Driveway Permits: Chairman Stankunas motioned to approve Driveway Permits subject to: a 12 inch culvert minimum, a ditch line inside property boundary lined with 6-8 inch nominal trap rock, and the last 10 feet before leaving driveway being no greater than a 1-foot change elevation and crowned to shed water to the ditch line. Motion seconded by Commissioner Adams, approved by 3-0 vote.

Water Permits: Chairman Stankunas motioned to approve Loos Water Permits subject to the portion running under driveway be a minimum 5 feet deep and sleeved with 2 inch PVC Schedule 80. Motion seconded by Commissioner Adams, approved by 3-0 vote.

JSMC Homes, Inc., Hemlock Road, Driveway Permit:

As request in Board meeting of 4/1/05, JSMC Homes provided a revised plan showing the culvert and ditch line for the driveway. Chairman Stankunas motioned to approve Driveway Permit for JSMC Homes, seconded by Commissioner Adams, approved by 3-0 vote.

Michael Kinney, 8 Boulder Pass, Driveway Alteration Permit:

Chairman Stankunas motioned to approve Driveway Permit subject to: a 12 inch culvert minimum, a ditch line inside property boundary lined with 6-8 inch nominal trap rock. Motion seconded by Commissioner Adams, approved by 3-0 vote.

Michael Call, 32 Seminole Road, Driveway Alteration Permit:

Chairman Stankunas recused himself due to conflict of interest. Commissioner Adams motioned to approve permit, seconded by Commissioner Statkus, approved by 2-0 vote, one abstention.

The Board discussed appointing one commissioner to authorize and allow the Treasurer to sign payroll checks without first being approved by a majority vote of the Board for payroll matters in between meetings. Commissioner Adams motioned that Chairman Stankunas be authorized to direct and allow the Treasurer to sign payroll checks, seconded by Commissioner Statkus, approved by 3-0 vote.

The Minutes of 4/1/05 were reviewed and approved by a 3-0 vote on motion of Chairman Stankunas, seconded by Commissioner Adams.

The Payment Manifest for period of 4/2/05 to 4/15/05 was reviewed and approved by a 3-0 vote on motion of Commissioner Adams, seconded by Commissioner Statkus.

Chairman Stankunas advised the Board of compliments and appreciation expressed by Keith and Paula Mello of Commissioner Statkus's attention to the dam and lake levels this Spring.

Chairman Stankunas reviewed an e-mail from the Arts Council with suggested dates for Eastman Park this summer. Chairman Stankunas motioned to approve the suggested dates, seconded by Commissioner Adams, approved by 3-0 vote.

Commissioner Adams motioned to officially change the name of Emerald Beach to "Burnham Beach" in honor of the late Jerry Burnham, seconded by Chairman Stankunas, approved by 3-0 vote.

Commissioner Statkus updated the Board of his research and potential purchase of a stone monument to be placed at Burnham Beach. The Board discussed arranging a formal dedication ceremony for the placement of the monument and the name change of the beach.

The Board discussed a complaint received from neighbors of Earl Lord regarding a tree cutting contractor allowing the trees to fall on their property and damage their trees. It was agreed the issue was a civil matter but that the Board would send a letter requesting Mr. Lord to address the issue with his neighbor. Motioned by Commissioner Adams, seconded by Commissioner Statkus, approved by 3-0 vote.

Secretary Sharon Lindstrom asked the Board's approval to change her office hours from 8-5 on Mondays, Wednesdays and Fridays to 8-1 Monday through Friday and to have public hours changed from 2-4 on Fridays to an alternate time during the week. Chairman Stankunas

motioned to approve the new hours for the Secretary and to change the public hours to Wednesday and Thursday from 9 am to 12 noon, seconded by Commissioner Statkus, approved by 3-0 vote.

The Board discussed the ongoing problems with illegal use of OHRVs on District roadways. Commissioner Adams advised he will contact the new police chief and arrange a time to meet with him to discuss the OHRV problems and other police coverage problems within the District. The Board discussed appointing a part-time District law enforcement officer but without funds until next year's annual meeting it was not in the District's budget to hire an officer. Commissioner Statkus inquired if Chairman Stankunas would be interested in the position on a volunteer basis and Chairman Stankunas agreed that he would do so. The Board discussed the availability and access to federal grants and State surplus for police equipment and having Chairman Stankunas attend the part-time police academy at no charge. Commissioner Adams motioned to appoint Raymond Stankunas as part-time District Law Enforcement Officer with rank of Chief and applicable powers. Motion seconded by Commissioner Statkus, Chairman Stankunas abstained, approved by 2-0 vote, one abstention.

Chairman Stankunas updated and discussed the Eastman Park clean-up project scheduled for the following day.

The Board adjourned the meeting at 7:15 pm.

Respectfully submitted,

Sharon Lindstrom, District Secretary

Approved:

signature on original

Raymond A. Stankunas, Chairman

Richard A. Adams, Commissioner

signature on original

Joseph Statkus, Commissioner