



Emerald Lake Village District
Hillsboro, New Hampshire, 03244
Official Meeting Minutes

From District Administrative Meeting on: **February 6, 2008**

ADMINISTRATIVE

Meeting was called to order at 6pm.

NEW BUSINESS

1. Payment and Payroll Manifest

Approved by Troy Cornock. Seconded by Denise DeForest. 2-0

2. While reading the payment manifest, Sue Hutchinson stated as of November 27, 2008 we will pay our last Water Treatment Plant payment and own it outright.

3. It was discussed that we should be getting an itemized bill from WSO each month. The monthly maintenance fee is \$4200.00. Right now we receive a bill with the total amount. It would be beneficial to see exactly what we're paying for their services.

4. On December 20, 2007 we received a \$50,000 bill from WSO for the new well. It was broken down into two invoices. One for \$20,000 and one for \$30,000. As of now we only have \$6,000 in the water fund.

5. The bridge construction was discussed. We are short \$3,000 in the FEMA fund. Sue Hutchinson is in the process of trying to locate the missing funds. Sue came up with the idea of maybe having a meeting with local residents in the excavation fields to discuss the possibility of their donating their time to help out with the bridge costs.

6. Sue Hutchinson suggested setting up several accounts to pay specific bills instead of having only a water account and a general account for everything else.

7. Copies of payroll and payment manifests are always available for ELVD residents to view. They are available during office hours and at the monthly meetings.

6. Meeting was adjourned at 6:25pm. Troy Cornock motioned. Denise DeForest seconded.

Respectfully submitted,
Patricia Stefanelli
District Clerk

Approved By: (signatures on original)

Bob Hutchinson

Troy Cornock

Denise DeForest