



Emerald Lake Village District
Hillsboro, New Hampshire, 03244
Official Meeting Minutes

DISTRICT MEETING ON; December 5, 2008

Meeting came to order at: 7:00pm

Pledge of Allegiance. Moment of Silence for Military Personnel

Minutes read and accepted. Payroll and Payment Manifest read and accepted.

The meeting started with Jim Coffey handing out and explaining the audit booklets. The audit will be posted on the ELVD website. A few of the recommendations by the auditors have already been completed. One thing they recommend is changing the way we are paid by the town of Hillsboro. Several calls to town officials have not been answered. This matter is now in the hands of our attorney. We are balancing our cash accounts at the end of each month. All of our accounts have now been collateralized, which means any account over \$100,000.00 is insured. The Commissioners will now receive a monthly record of cash received, fund accounting, balance statements, etc. The auditors will do an account review of 2005 and 2006. We do not have the money for a full audit. This review will show us what we need to know just as well. Jim and Sue Hutchinson will copy the database from 2005 to 2008 and look at the history. As they go through this database they make worksheets and classify each month as if they're there in that time.

Jim Coffey asked the Commissioners if they could have a work session to start working on the 2009 budget. Commissioners agreed and the session will be held Wednesday, December 11th.

Regarding the bridge, Jim explained that it doesn't make sense to have a bridge bond as the State doesn't have any money for bridge aid. He said he feels the State dropped the ball after we were all set to go with the original project. DES misled us as well. We will bring this issue up again in 2015. Skip Edwards says everything is fine concerning the bridge. A letter will be sent to the Hillsboro-Deering School District letting them know the bridge is State Certified and now open for School Bus use. A Stop sign and 6 Ton weight limit sign will be posted.

Jim explained the General Fund is in the black. The audit was within \$1.00 of the actual account. The water fund had no adjustments at all. We are not getting our Water receipts as quickly as we are getting our tax receipts. This is because residents do not pay their water bills as fast as tax bills. It was again asked if we could combine these two bills. Jim said as of now they will remain separate.

We made an offer to ELPOA for the existing property of \$91,000.00. The asking price was \$100,000.00 to \$125,000.00. They have not gotten back to us yet. This offer cannot be binding as it has to be voted on at an annual meeting first. We have to determine what the cost would be to run the building all year round. It would also have to meet every commercial building code.

Bob Hutchinson stated the Pump House has now been closed in. A heater has been bought. It is in the insulating stages now. Three estimates for the Electrical work came in. The lowest was from Keith Gilbert for \$3600.00. He has been hired for the job.

There was a massive water main break at the end of Dawn St. 100,000.00 gallons of water were lost. When the leak was detected Skip Edwards found extremely large roots growing around the lines. With the Pump House up and running we will be able to detect how much pressure is running through these lines. We do not want to have to truck water in from the town as our water systems are chemically different. We have a nice clean water system and they do not.

27 ELVD residents were contacted regarding unpaid water bills. 7 residents called letting us know they have their own wells. The Commissioners want to make sure everyone who uses this water system pays for it equally.

Jim asked if an old account from 2001 containing \$1056.87 could be rolled over into the General Fund. This is leftover money from a FEMA grant. The Commissioners agreed.

The State lost the paperwork from a \$4500.00 grant awarded the district for security and labor for the wells last year. Bob Hutchinson has to fill out the forms again. Commissioners Denise DeForest and Troy Cornock voted Bob in as chairperson so he could refill out these forms.

The town offices will be moving into the Courthouse. We have not be officially told about these plans. The question now is where will we have our monthly District meetings? The Town Administrator will be sent a letter inquiring about the use of the Police or Fire station for our meetings.

Commissioner Bob Hutchinson requested to adjourn at 8:02pm. Commissioner Troy Cornock seconded.

Respectfully submitted,
Patricia Stefanelli
District Clerk

Approved By:

Bob Hutchinson

Troy Cornock

Denise DeForest

(Signatures On Original)