



Emerald Lake Village District
Hillsboro, New Hampshire, 03244
Official Meeting Minutes

From District Meeting on: Friday – April 4, 2008
Meeting was called to order at 7pm.
Pledge of Allegiance
Moment of Silence for our Military Personnel

ADMINISTRATIVE

Payroll Manifest
Payment Manifest
Bob Hutchinson approved. Troy Cornock seconded. 2-0

NEW BUSINESS

1. Bond and Budget Update.

Commissioner Hutchinson said five articles would have to pass or the state will step in. These include the election of a new board, the bridge proposal, the water systems control building, district operating expenses, and the appropriation of funds for the water meters.

The \$5,000 for the water meter reserve fund will come out of our water bond fund. It will be put in a trust within 30 days of our receiving the funds.

2. A motion left out of the November 2007 minutes was read.

Lisa Lenart Motion Article for Land Boundary.

In accordance with NH RSA 228:35, having provided the required notice and plans to abutters as well as filing plans with the Hillsborough Town Clerk and the New Hampshire Secretary of State, the Board of Commissioners of Emerald Lake Village District hereby vote to reestablish the boundaries of those portions of Moccasin Trail and red Fox Crossing as shown on a plan entitled "Plan of Land, Map 14 Lot 558, in Hillsborough, NH. Owner of record Lisa K. Lenart, 3 Moccasin Trail, Hillsborough, NH, 03244, dated Aug. 27, 2007. Donald R. Mellen Surveyors, LLC. Denise DeForest approved, Bob Hutchinson seconded. 2-0.

3. Bridge Update

A bridge update by Troy Cornock was given. The bid price is \$215,000.00. Including FEMA funds and State Bridge Aid Grants the cost out of pocket to the district will be \$38,420.00.

We now have an official Dam Number. It is 116.16. On March 24, 2008 Bob received a copy of the Dam report from Grace Leathergood from DES. Copies of this report are available to the public.

It was recently discovered that a lot of our water flow into the lake is caused by the Farrar Marsh. Bob contacted Fish and Game and was told they do not have to remove the boards. This Dam is not maintained in the winter. Bob will meet with DRA to come up with a proposal. DES and Fish and Game can "fight it out" as all other state agencies do.

4. Mailboxes on Gould Pond Road

The mailboxes were damaged by a town snowplow this past winter. These mailboxes (there are 80 total) are town and not district owned. Commissioner Bob Hutchinson asked anyone for ideas on where the mailboxes could possibly be moved or new construction ideas. The idea to combine these existing boxes with the ones on Emerald Drive met with negative responses. The traffic would be too much. The residents who live on the opposite end of the lake asked if additional boxes could be added to the existing ones so they don't have to come around to the Emerald Drive side. Bob will speak to Postmaster "Bob", (last name not available) to see if they can come up with a solution.

5. Rent Reimbursement.

Kim Wells refunded the district \$600.00 for the time we were out of the office due to the flood. Mr. Wells is also going to look into reimbursement money for the damage to any office materials. This money went back into the general fund.

6. Water Warrants

Bob Hutchinson is going to start going around the district counting water hook ups. It's been discovered through tax bill payments and residents letting Bob know that they have not received a water bill. We cannot recover this money, it's not retroactive. A list of all residents and land owners will be crossed referenced to see who has paid and who has not. Land owners with no building on their property are also responsible for paying yearly water bills.

7. Jim Coffey and Iris Campbell

Iris and Jim have been helping Treasurer Sue Hutchinson with the tasks of preparing us so the tax bills go out on time, warrant article applications and resolving the district's finances to prepare us for an audit so we can start filing for some much needed grants. In November, right after the election we can apply for a Highway Block Grant as we have 10.1 miles of road in the district which qualifies us for this grant.

8. Notary

Treasurer Sue Hutchinson expressed interest in becoming notarized. The fee for this would be \$75.00 out of the districts account. If any resident needed something notarized they could come to Sue at no charge. She could also notarize official district business.

9. WSO School

On May 19, 2008, Bob Hutchinson will be attending Water Systems Operators school so as he can be more informed and educated about water systems. Bob motioned. Denise DeForest seconded. 2-0.

General Discussion

The Annual Election will be at the Courthouse April 25, 2008 at 5pm. Polls open until 7pm.

Annual Meeting at Hillsborough Deering Elementary School at 7:30pm.

The Voting information was posted in advance. The meeting hasn't been posted as of yet because we don't have the OK on the school yet.

Members from DRA, DES, SOS, the Attorney General's office and Town Officials were all invited to come to the meeting.

A few residents asked when town selectmen would be coming to our district meetings. The answer was unknown. Matt Taylor, the Town Planner should be at the May 2008 meeting.

Motion to adjourn at 8:45pm. All in favor.

Respectfully submitted,
Patricia Stefanelli - District Clerk

Approved By:

Bob Hutchinson

Troy Cornock

Denise DeForest