



Emerald Lake Village District
Hillsboro, New Hampshire, 03244
Official Meeting Minutes

DISTRICT MEETING ON: September 14, 2009
Meeting came to order at: 7:00pm

Moment of Silence for Military Personnel
Minutes read and accepted.
Payment and Payroll Manifest read and accepted.

Jim Coffey read the Administrators report. Jim has looked over the MS3 with the DRA and said the District tax rate will not go up, it will probably come down a penny. He stressed this is the District tax rate and not the town of Hillsboro rate. He gave a rundown on the expense and balance sheets. This information is available to anyone interested in viewing it. Jim will be going to a class this coming Wednesday and Thursday sponsored by FEMA and the Federal Government on how to write a grant application for bridges. We have to show that if they give us money for the bridge, the amount they give is less than or equal to the damage that would occur if the bridge wasn't fixed. He said the existing bridge is OK but we want a better one. Ideally we want a bottomless box culvert. Resident George Croteau said he is concerned about the water flow as his house is right next to the bridge. He said his concern is not for the bridge because it works but the water flow underneath it. Jim explained a bottomless box culvert would solve this problem.

Commissioner Denise DeForest said she's been receiving calls at the town office concerning the District water bills dating 1/1/09 through 6/30/09. People are confused about the previous balance. What previous means is the first half of the bill. She said if you see 0's in this area of the bill you are OK. If not, there's still a balance owed. Previous just means the first half not second.

Commissioner Bob Hutchinson asked Jennifer Littlefield to approach the board. Jennifer returned a check in the amount of \$87.50. She was paid twice for work she had done for the District. This extra check will be voided and Bob thanked Jennifer for her honesty.

Skip Edwards went into the bridge on Emerald Drive with his new backhoe and repositioned some rocks that had collapsed. The water flow is now back to normal. Skip is now working on culverts. A resident on Alpine Way (Linda) has been asking Bob for quite some time if Skip could fix her culvert. Bob checked into the matter and the land in question across the street is privately owned. So, therefore there is nothing Skip can do about this. The land owner would have to fill it in.

Bob wanted to thank Tom Harvey, Michael Moore, Jennifer Littlefield, Ben Molinari and Don Dwarska for all their work on the fences. Johanna McKenna from the State will be sending the \$4500.00 grant reimbursement.

Bob has three days of work left on the pump house. This past storm knocked out power to the flow meters and call center. Commissioner Troy Cornock and Bob had to keep an eye on the water levels in the tanks. If any well went down at this time there was no way to know. Residents Keith Levesque and Jason Morin put the doors on the pump house at no charge. Bob wished to thank them both. Once the pump house is completed all readings will be done right there.

All the generators are on the pads. Jim and Bob went to Home Depot to purchase the generators after getting higher quotes from other companies. The cost was \$8253.50, including the doors for the pump house. By opening a Home Depot credit account they saved an additional \$200.00. The only time this card can be used is when it's discussed and voted on at a District meeting. In the end the District saved about \$1,000.00 including the credit card discount, the delivery and Jason and Keith not charging for their labor. The generators do an automatic test run every seven days. They run for about a minute or so. They are covered by our insurance.

There will be a temporary water ban lift to circulate the bottom of the tanks. It will be split into two days. The first side of the lake, from Bog Rd. to Spring St. will be Saturday Sept. 26th from 7am to 6pm. October 3rd the rest of the District will have their turn. No, there is no rain date. Pressure washing houses, washing cars and lawns will be allowed.

A letter was sent to the District stating the town Selectmen wanted to see documents supporting the repair of the road and the Hummingbird Bridge. The letter stated it was in the best interest of the Town and District in regards to safety. Jim Coffey said he brought the engineers report to a meeting he was cordially invited to on August 11, 2009 and the selectmen were not interested in seeing them. Jim said he invited John Stetser to come by the District office anytime to view any documents as long as he brought a copy of the minutes in which the Selectmen directed him to see the bridge report. Jim then said Mr. Stetser couldn't produce these minutes because the Selectmen never requested these documents. Mr. Stetser did come to the District office and paid his \$1.00 for the copies and Jim said he left satisfied. Jim also added that these letters are not necessary. Anyone can come to the office and view any documents we have. Several people at this meeting said it's all just harassment from the town.

Jim Coffey requested a motion to close the meeting at 8:10p.m for a non public session under RSA 91A:3, II(C). Commissioner Bob Hutchinson granted the motion with Commissioner Denise DeForest seconding the motion. The District meeting closed at 8:10pm.

Commissioner Bob Hutchinson motioned to reopen the meeting at 8:20pm with Commissioner Denise DeForest seconding the motion. Bob motioned to seal the minutes with Denise seconding the motion.

At this time the residents had no questions and the meeting was adjourned at 8:25pm with Commissioner Bob Hutchinson motioning and Denise DeForest seconding the motion.

Respectfully submitted,
Patricia Stefanelli
District Clerk

Approved By:

Bob Hutchinson

Troy Cornock

Denise DeForest