



**Emerald Lake Village District
Hillsboro, New Hampshire, 03244
Annual Meeting Minutes
Saturday, April 9, 2011**

To the inhabitants of Emerald Lake Village District, in the town of Hillsboro, in the County of Hillsborough and the State of New Hampshire, who are qualified to vote on District affairs, here follows the 2011 Annual Meeting Minutes.

Voting polls were located at the Hillsboro-Deering High School, Hillcat Drive, Hillsboro, NH 03244.

At the same location at 12:30pm Moderator Martha Caron opened the meeting by giving an overview of the accomplishments and projects ahead in the District.

Martha requested David Stefanelli be sworn in as assistant Moderator as she is on the Hillsboro Planning board and has views on article #8 that she wishes to express. David was sworn in by District Clerk Patricia Stefanelli.

Article 1. To choose one Commissioner for three years, one Moderator for one year, one Clerk for one year and one Treasurer for one year. (To Be Voted On By Official Ballot)

Commissioner; John Dahood-28 votes. Denise DeForest -20 votes.

Treasurer; Sue Hutchinson-40 votes. (Write in). Martha Caron-1. Dennis DeForest-1. Denise DeForest-1. Lisa Lenart-1. Claudette Morencey-2. Nan McCarthy-1.

Moderator; Karen Booth-39 votes. (Write in) Dick Cullen-1. Martha Caron-4.

Clerk; Patricia Stefanelli-47votes. (Write in) Claire McCarthy-1.

No questions. No discussion. Article #1 Passed.

Article 2. To hear the reports of the Village District Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto. Majority vote required.

Moderator Martha Caron asked for a motion to accept the article as written.

Commissioner Troy Cornock motioned to accept the article as read.

Commissioner Bob Hutchinson seconded the motion.

No Questions. No Discussion.

Article #2 Passed

Article 3. To see if the Village District will vote to raise and appropriate the sum of One Hundred and sixty-five Thousand, Two Hundred and seven Dollars (\$165,207) for the operating expenses of the district including General Government, Streets, Bridges and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the district. Majority vote required.

Moderator Martha Caron asked for a motion to accept the article as read.

Commissioner Bob Hutchinson motioned to accept the article as read.

Commissioner Troy Cornock seconded the motion.

Martha Caron asked if anyone would object to District Administrator Jim Coffey discussing this article. Mr. Coffey granted permission to speak.

Mr. Coffey explained there are two different funds in the District. This article pertains to the General Fund. Jim went over the General Fund spreadsheets. Jim said if anyone had any questions please feel free to ask.

Article #3 Passed.

Article 4. To see if the Village District will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of making capital improvement to the District's road network. Majority vote required.

Moderator Martha Caron asked for a motion to accept the article as read.
Commissioner Troy Cornock motioned to accept the article as read.
Commissioner Bob Hutchinson seconded the motion.

Commissioner Bob Hutchinson said the money we are asking for is to put gravel into the roads. He said we now have \$15,000.00 in gravel in Skip Edwards pile and the board would like \$15,000.00 more. Resident Wayne Held said because we are constantly dealing with potholes in the roads can we possibly get something a little sturdier? He said especially around the Emerald Drive area. Commissioner Bob Hutchinson answered some of the District roads were not maintained properly in the past because we didn't have the proper amount of gravel. He said this is the way to solve the problems without spending \$136,000.00 for landscaping mat.

Article #4 Passed.

Article 5. To see if the Village District will vote to raise and appropriate the sum of Two Hundred and twenty-six Thousand, Seven Hundred and ninety Dollars (\$226,790) for the purpose of operating the Water Department during 2011; said funds to be offset by the income to the Water Department of an equal amount. Majority vote required.

Moderator Martha Caron asked for a motion to accept the article as read.
Commissioner Troy Cornock motioned to accept the article as read.
Commissioner Bob Hutchinson seconded the motion.

Jim Coffey said the appropriation does not increase the District resident's water bills. He said the leak detection and fixing these leaks actually lowered are electric bills because we weren't pumping water all over the ground.

Article #5 passed.

Article 6. To see if the Village District will vote to raise and appropriate the sum of Twenty Two Thousand Dollars (\$22,000.00) for the purpose of making capital improvement to the water distribution and other components of the water system as required; said funds to be offset by the income to the Water Department of an equal amount. Majority vote required.

Moderator Martha Caron asked for a motion to accept the article as read.
Commissioner Bob Hutchinson motioned to accept the article as read.
Commissioner Troy Cornock seconded the motion.

Commissioner Bob Hutchinson said the amount in this article is to keep the distribution lines flowing and to keep everyone in water.

Article #6 Passed.

Article 7. To see if the Village District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of purchasing and installing emergency power generators for the water system. Majority vote required.

Moderator Martha Caron asked for a motion to accept the article as read.
Commissioner Troy Cornock motioned to accept the article as written.
Commissioner Bob Hutchinson seconded the motion.

Bob Hutchinson explained in 2008 we had the ice storm. We had a 10,000 watt generator from John Plummer's truck over at the treatment center treating the water. We had two additional borrowed generators on two additional wells to keep the water going. He said last year we purchased two generators. We have a 20,000 watt at the pump house, an 8,000 watt at the treatment center to treat the water; we have another 8,000 at the Hummingbird Well. He'd like a 15,000 watt generator to run wells #7, #8 and #9. He would also like another 8,000 watt for the Mary Rowe well. He said these generators are on 13 second transfer switches. They are switched on and maintained every day. Bob added the state is doing a 50/50 match.

Article #7 Passed.

Article 8. To see if the Village District will vote to establish a Planning Board as authorized by RSA 673:1 and further defined by RSA 673:2 III. Said Planning Board shall consist of one district commissioner or administrative official of that district as an ex officio member; and 4 other persons who are residents of the village district, appointed by the Board of Commissioners. Majority Vote Required

Assistant Moderator David Stefanelli asked for a motion to accept the article as written.
Commissioner Troy Cornock motioned to accept the article as written.
Commissioner Bob Hutchinson seconded the motion.

Jim Coffey said he proposed this article be put in. He also stressed that this is in no way intended to replace the town of Hillsboro's planning board. He said it's to give the Commissioners planning assistance and to involve a greater number of people. He said we are a separate political subdivision from the town. There are some things we can do for planning purposes. He said this pertains to roads and parks and recreation. This does not include zoning. He said it would include four residents and one Commissioner. . He said it would allow us to create our own Master Plan and Capital Improvement Plan and tie it back in with the town.

District lawyer Justin Richardson started by saying it's not his place to say whether or not this is a good or bad thing. He did say that Village Districts cannot adopt zoning laws and impact fees like town's do. There is a statute RSA 670:53 VI .He said a District can have their own Capital Improvement plan for your budget process

Martha Caron stated she is a member of the Hillsboro town planning board and she also sat in on the Master Plan committee. During the process the residents of the Village District were invited to participate in the planning which took 3 years to complete. Martha said before the Master Plan was finalized there was a special meeting for the Commissioners to come and give their input before it was submitted to the planning board. It was then put up for public hearing. It was then that Mr. Coffey and some of the Commissioners objected to some of the things in it. Martha then said the planning board has gone to extremes to mend any division that has taken place over the years between the town and the District. She said the planning board supported the building moratorium in the District after the requests of the District's residents. She said she would hate to see that change by the District forming a second legal body. She said the planning process is a full time process and that is why the town has a full time planning director, Shane O'Keefe whom Martha invited to the meeting today to answer any questions residents may have. She also invited Chairpeson of the planning board Herm Weigelman.

Martha said you do not need a District planning board to have a Captial Improvement Plan. She said it makes no sense to have a District board that has to be staffed and funded. Martha said she wanted to correct a couple of Mr. Coffey's statements in his Administrators report regarding the planning board. He stated the Hillsboro planning board supported the District having its own board. Martha said this is not true. Jim also stated the Master Plan was developed excluding the residents of the District. Martha said this is not true because she was present during the sessions. In closing Martha encouraged any District resident who would like to have input as it affects the District is welcome to do so.

Article #8 Did Not Pass.

Article 9. To see if the Village District will vote to raise and appropriate the sum of Seven Thousand Dollars (\$7,000) for dredging and restoring the inlet to Gould Pond, and all associated engineering and permitting costs. Majority vote required. Recommended by the Board of Commissioners. This is a special two year non-lapsing article as defined by RSA 32:57 VI.

Martha Caron asked for a motion to accept the article as written.
Commissioner Troy Cornock motioned to accept the article as written.
Commissioner Bob Hutchinson seconded the motion.

Jim Coffey explained there are some extreme erosion problems affecting the inlet. He said we need the necessary permits for the engineering and dredging of the inlet. Jim also said a soil scientist would test the soil. DES (Department of Environmental Services) will not accept the District's application until the root cause of the inlet is solved. That root cause is the culvert in the Gould Pond Bridge. It has been determined that the culvert is not big enough. At the town of Hillsboro's annual meeting this past March the article to fund the Gould Pond bridge project passed. Resident Donna Baldwin asked how much it would cost the District for the engineering and project. Jim said the \$7,000 will cover everything.

Article #9 Passed.

Article 10. To see if the Village District will vote to raise and appropriate the sum of Fifteen Thousand (\$15,000) Dollars for the purpose of installing the flow-meters, pump techs and move all well pump electrical into the building as required; said funds to be offset by the income to the Water Department of an equal amount. Majority vote required. Recommended by the Board of Commissioners This is a special two year non-lapsing article as defined by RSA 32:57 VI.

Moderator Martha Caron asked for a motion to accept the article as written.
Commissioner Bob Hutchinson motioned to accept the article as written.
Commissioner Troy Cornock seconded the motion.

Bob Hutchinson said in 2008 we permitted well #11. It gave us 28 more gallons per minute. He said we also appropriated \$80,000 to build the pump house and we did it for \$30,000. But to permit that well cost us \$51,000 so there wasn't any money left over to put in the flow meters and pump techs. He said the \$15,000 would cover this and all the meters and pump techs could be put in the pump house so the guys don't have to walk around with snow up to their waists and everything will be in one place.

Article #10 passed.

Mr. Jim Coffey asked Martha Caron to thank resident Karen Booth for contributing her photos to the 2011 Annual Report. Martha personally thanked the Commissioners and Mr. Coffey for all their work.

At 1:22pm. The Village District Annual Meeting was adjourned with all Commissioners in favor.

Respectfully submitted by ELVD District Clerk, Patricia Stefanelli

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