

May 3, 2017 Workshop Meeting Minutes

In Attendance: Mark Rodier, Commissioner, Diane Cunningham, Commissioner, Keith Huber, Commissioner, Debi Flanders, Treasurer, Kim Grondin, Clerk

Public Attendance: Joe Feindel and Eileen Feindel

The Workshop was called to order at 6:03 p.m.

Joe and Eileen Feindel reviewed both their amended contracts, signed and dated, as well as signed and dated by Mark Rodier, Commissioner and Diane Cunningham, Commissioner.

Kim Grondin, Clerk sworn in Oath of Office to Keith Huber as Commissioner.

Keith Huber will be purchasing a phone for strictly ELVD purposes but for now he can be contacted by email. Keith Huber, Commissioner has given his personal number to commissioners but does not want it given out or published but will give his new ELVD number out as soon as he gets it.

Debi Flanders, Treasurer is requesting permission to pay payroll and recognize that the chairperson will be paid \$500, two commissioners \$300, clerk \$200, and Eileen Feindel salary at \$400 a month. Diane Cunningham, Commissioner made a motion for Debi Flanders, Treasurer to pay the updated amounts for payroll, seconded by Keith Huber, Commissioner and approved by Mark Rodier, Commissioner.

Keith Huber asks, according to the RSA's and NHNA, about voting for a chairperson. Mark Rodier, Commissioner made a motion to vote on a chairperson, seconded by Diane Cunningham, approved by Keith Huber. Mark Rodier, Commissioner was voted as Chairperson, unanimously by all three commissioners.

Keith Huber asks if moderator has resigned, Mark Rodier, Commissioner states that as of right now, Martha Caron, Moderator has not resigned.

Debi Flanders, Treasurer suggests splitting the three jobs of commissioners between the three commissioners. For example, one commissioner should have water, one commissioner should have roads/recreation, and one commissioner should have administration. Keith Huber, Commissioner states that there should be a primary contact for each but everyone should know about all three.

Commissioner's reviewed, confirmed and acknowledge the draft financial statement from Melanson and Heath & Company (auditors). Statement was signed and dated by Mark Rodier, Commissioner and Diane Cunningham, Commissioner.

Commissioner's compared quotes on the volunteer t-shirts. Motion was made by Mark Rodier, Commissioner to order the t-shirts from Shirt Masters, Diane Cunningham, Commissioner seconded and Keith Huber, Commissioner approved.

Commissioners discuss the Facebook page, as well as the ELVDNH.com website.

Keith Huber, Commissioner would like to redesign the ELVD water ban sign, as it is not quite visible or eligible. Keith Huber, Commissioner will come up with a new proposal for ELVD water usage sign to include regulations. Keith Huber, Commissioner will also propose a new written warning form for commissioners to use for residents, not abiding the water ban rules.

Page Two of Workshop Meeting Minutes May 3rd, 2017

Commissioners Mark Rodier and Diane Cunningham and Debi Flanders, Treasurer went over the process of coding invoices with Commissioner Keith Huber. Commissioner Keith Huber coded the invoices for the water and general accounts for the month.

Meeting adjourned at 8:05 p.m.

Our next meeting will be the Board of Commissioners Meeting on May 11th, 2017 at 6:00 p.m.

Sincerely,

Kim Grondin, ELVD Clerk

Approved by:

By: _____

Mark Rodier, Commissioner

By: _____

Diane Cunningham, Commissioner

By: _____

Keith Huber, Commissioner