



EMERALD LAKE VILLAGE DISTRICT
HILLSBOROUGH, NEW HAMPSHIRE, 03244

Monthly Meeting of the Board of Commissioners

Emerald Lake Village District

May 10, 2018

ELVD Office, Main Street, Hillsborough NH

Present: Diane Cunningham, Chairman of Commissioners (in person)
Linda Whiting, Commissioner (in person)
Wayne Held, Commissioner (in person)
Jessica Vitkauskas, Treasurer (in person)
Kim Grondin, Clerk (in person)

ELVD Residents: Joseph Damour (nonresident), Kate Merva, Joseph Feindel, Eileen Feindel, and Richard Whiting.

The regular Board of Commissioners Meeting was duly convened at approximately 6:04 pm at the ELVD office, as noticed, with a quorum of three out of three commissioners in attendance.

- 1. Approval of Meeting Minutes:** Workshop meeting minutes from May 2, 2018 were reviewed by BOC's. Diane Cunningham, Commissioner made a motion to approve the workshop meeting minutes, seconded and approved.
- 2. Finances:**
Update of Accounts: General Manifest balance is \$17,853.11. There are two available balances for the water manifest of \$12,733.14 and \$426.36. Diane Cunningham, Commissioner made a motion to accept the financial statements, seconded, and approved.
Payment Manifest: Manifests were available for residents to review.
- 3. Kate Merva:** Kate Merva, resident states that she has been licensed to resume Zumba classes and is currently doing classes at Deering Fish & Game and at a farm in Deering. Kate Merva, resident would like to start classes in ELVD at the field at the Meetinghouse Beach starting Memorial Day at 11:00 a.m. and to continue either weekly or biweekly. She will split the proceeds with ELVD. Kate Merva, resident has provided BOC's with copies of her certificate of liability insurance and liability waivers.

Motion was made for Kate Merva, resident to resume Zumba classes, seconded, and approved. Kate Merva, resident will email Commissioners a schedule and commissioners will keep residents informed.

4. **Shelly Frost from DES:** Shelly Frost was unable to attend meeting.

5. **Laura Buono from Hillsborough:** Laura Buono was unable to attend meeting.

6. **New Business:**

Joe Damour: Wayne Held, Commissioner states that “the revolving loan did not pass at the annual meeting, but we have, over the last couple years, been building up the CIP funds and we can probably afford to do a couple things. We are going to try and apply for some water grants, but we also feel that maybe next year, we can replace the water infrastructure to a couple streets, primarily Deerpoint and Skyview. We would like to use your (Joe Damour) services for that but a lot of residents have questioned the fact if you will be involved with DES and engineering to make sure that it is done correctly according to the specs. We will be enlisting engineering to give us an overview of our water sources, roads, and bridges. As our road and bridge funds are now beginning to accumulate and are a little bit over half way to reaching our goal of getting Red Fox Crossing Bridge work to be done. We will be applying for grants for that as well and hoping to replace it in the year 2020, which is something we are planning on. We just want to make sure that in these planning stages that you will be on board.” Joe Damour, WSO states “Historically we have already completed Hemlock Street and another section, and it’s been a lot of years and there haven’t been any issues, which is what I stand on, I have a reputation. I am not going to go and do it bad because we have 30 years’ worth of stuff to do. Once you get the engineer, I will meet up with him and discuss the details.” Wayne Held, Commissioner states that this year the three remaining leak detectors need to be placed. Joe Damour brought along the first couple pages of the CIP, as he assumed these were voted in. Wayne Held, Commissioner states the other project to be completed this year is building the electrical shed for wells 7, 8, and 9. Joe Damour, WSO would like a PH meter analyzer at the pumphouse on Patten Hill, which will be under \$1000. BOC’s let Joe Damour, WSO know that if there are pop-up things that he can just email the BOC’s to let them know the cost. Joe Damour, WSO mentioned that he would like a new door to put in on the gable end of the building at the Meetinghouse Beach. BOC’s informed Joe Damour, WSO that the three-meter pits can be placed anytime.

Monique Muise: A note was left for the BOC’s from Eileen Feindel stating, “Monique would like to know if you want her to enter the budget into QuickBooks, so that we can see a monthly comparison of the actual budget amounts?” After discussion between commissioners and Eileen Feindel, it is determined not to do this, at this time. BOC’s will be reviewing Monique Muise, bookkeeper contract upcoming.

Driveway Permit: BOC’s received a check along with a driveway permit. After discussion the resident does not need a permit to fix his driveway, so BOC’s will return his check because he is not establishing a driveway.

Pool: Resident asked about getting a pool, which BOC’s said it was fine if he has the water trucked in for it.

H&H intersection: Diane Cunningham, Commissioner states that she drove by the H&H intersection and ran into Mr. Bean. Mr. Bean stated when they dug up the road, they bent one of the gates for the waterline but states they are going to repair it. Diane Cunningham, Commissioner states that they have made a lot of progress and are almost done.

Update on basketball hoop donations: BOC's would like to thank Frankie & Maggie Riley, Allie Morris, Barbara Winters, Tammy Breed Perry, and Nancy Altmansberger for their donations for the basketball hoop totaling \$60 so far.

Webpage Update: Conversations was had about updating the ELVD webpages such as removing tweeter acct, updating phone numbers etc. Wayne Held, Commissioner will be contact Dave Stefanilli, webmaster on these items.

Anonymous Letter: The BOC's received a letter from Laura Buono that was addressed to The Hillsborough Selectmen, Police Department and Building Inspector with the signature being from Emerald Lake Village Community. Diane Cunningham, Commissioner states "My first issue with this is that somebody wrote this, sent it to the building inspector, and made it sound like we all got together and wrote this letter, which we did not. There is no signature on it. Laura Buono stated that she cannot reply to the letter because it was not signed. If this person is so pissed off about everything and have done their due diligence and checked online, they would have seen that the house is up for foreclosure auction already. At the end of April, it should be up for a pre-foreclosure auction. If you google the address, it will come right up. So, they are doing their jobs at Town Hall, it just takes time." Joe Feindel, resident states "the court and bank is involved, so it will take time." Diane Cunningham, Commissioner received an email with a copy of the letter from Laura Buono stating "please find a copy of an anonymous letter that was received by what appears not only to be an irate resident but an uninformed one as well. Since there is no way of contacting this person to give them an update on the property, I thought it would make sense to send the information to the commissioners, so that you are able to get the word out. I will only address the actual subject matter and will not be taking valuable time on the office ***** obviously sustain for the selectman, town departments and employees. The town code enforcement officer and building inspector have been working continuously on the code violations on the property which includes "junkyard". Our attorney has been involved to prep the case to bring it to court. To work on the violations, owners must be allowed to have access to their property. Due to their working schedule, they informed the town that they would be making repairs during the evening hours and since there is no electricity, they are using wood to heat the area during the colder months. They were required to place a porta potty on the property for the same reason. Recently the town has been informed that the bank is due to take that property over and based on that notification, our attorney contacted the bank to notify them of the various code violations. The bank has stated that they will clean up the property to prepare it for sale once they take ownership. Meanwhile, the owners have filed for bankruptcy; although I do not believe that will change the process of the bank taking over the property. At this time, there is not anything that we can proceed with and we are waiting for the bank to move forward." Discussion was had between residents and BOC's. Commissioners will keep residents informed on any updated information.

Porta Potties: Linda Whiting, Commissioner states the porta potties will be placed before Memorial Day by American Guardian. A special thankyou to Brett Taber, resident for suggesting them. Joe Feindel, resident will show Linda Whiting, Commissioner where all the porta potties should be placed.

Electric Golf-Carts: Linda Whiting, Commissioner informs residents that ELVD cannot stop residents from using electric golf carts, per RSA 265;158.

Upcoming events: ELVD clean up date is **May 19** at 9:00 a.m. – 11:00 a.m., at the mailboxes and Coffee with Commissioners following at 11:00 at Eastman Park. Commissioners are hoping to get volunteers to bring rafts out into the lake, at this time.

BOC's would also like to thank Mark Martin, resident and Mark Rodier, resident for fixing the dry hydrant and placing the boards in the lake. Joe Feindel, resident states "Mark Rodier also spent a good portion of the afternoon working on the parking lot, moved all the loom out of the way, and rearranged the stone wall at the meetinghouse beach."

7. **Public Comment:** Joe Feindel, resident would like to know when his contract will be ready for the upcoming months. BOC's will set up a workshop session next week to review contracts.

8. **Next Monthly Meeting:**

In the upcoming months, BOC meeting will be held at the gazebo, Eastman Park, per the weather. The workshop meetings will be held at the ELVD office.

Next Workshop Meeting is **June 6, 2018** at 6:00 p.m. at the ELVD office on Main Street, Hillsborough, NH.

Next monthly Board of Commissioners meeting is **June 14, 2018** at 6:00 p.m. at the Gazebo, Eastman Park.

Workshop date: Wednesday, **July 11, 2018** at 6:00 p.m. ELVD office.

BOC's meeting: Thursday, **July 19, 2018** at 6:00 p.m. Gazebo, Eastman Park.

Workshop date: Wednesday, **August 8, 2018** at 6:00 p.m. ELVD office.

BOC's meeting: Thursday, **August 16, 2018** at 6:00 p.m. Gazebo, Eastman Park.

Whereupon there being no further business before the Board at this time, it was moved, seconded by public and unanimously voted the Meeting be adjourned.

Adjourned at 7:23 PM

_____/S/_____
Diane Cunningham, Chairman

_____/S/_____
Linda Whiting, Commissioner

_____/S/_____
Wayne Held, Commissioner

Certified by the Clerk: _____