



Emerald Lake Village District

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Board Attendees

Sara Auger, *Commissioner (Chair)*

Brett Taber *Commissioner*

Debbie Kardaseski, *Commissioner*

Rick Rose, *Clerk*

Carolyn Renken, *Treasurer*

Residents

Melissa Taber and Guy Bibeau

Meeting called to order by Commissioner Auger at 6:30pm.

ELVD Commissioner meeting Wednesday December 15, 2021 @ 6:30 PM

Roll Call & Quorum of Commissioners

Swearing in newly appointed Commissioner:

There were two applicants. The board met with both last week. The board made the decision to appoint Debbie Kardaseski and she was here tonight to accept the position. Clerk Rose swore in Debbie as the newly appointed commissioner.

Public Comment and Board response:

Guy Bibeau inquired how the board will address current/future arsenic concerns. Commissioner Auger agreed that the arsenic is a definite concern for the board after the State changed its standards of measuring it from 10 parts per billion to 5 parts per billion in July 2021. There is an opportunity to include this issue as one of the upcoming projects for 2022 to perhaps revamp the treatment centers. Commissioner Taber also explained that the treatment center at Meetinghouse has a non-detect value. Arsenic is a natural occurrence in bedrock wells. One of the 3 projects the board is looking to implement this coming year (and seeking funding for) is an additional treatment system for Patten Hill where values there are just above the new threshold and the goal there is to get that to mirror Meetinghouse with a non-detect value and all the wells in the system would be protected as well. The board has already begun to seek out quotes and work with engineers and try to apply to the State for funding for grants and reduced loans.

Melissa Taber wanted to thank those residents who signed up for the Santa Sighting. Santa visited 23 houses. Santa and his helpers continue to work on replying to all the letters he received.

Income Survey:

We currently have a 52.9% return on the surveys. Another effort is needed to get us to the 75% we need. RCAP Solutions has received 220 responses and awaits 177 more. 75 more returns would get us to the 75% return we need. There will be a door to door effort scheduled for this Sunday the 19th from 2pm-4pm. Volunteers are welcome and would be appreciated. All volunteers will meet at Meetinghouse (dog beach) Beach. No volunteer or board member ever sees the surveys. These are mailed directly to RCAP Solutions.

Commissioner Taber shared that recent feedback from the State on the trust fund and setting us up for any grant money is that they are holding off on considering us for any grant money pending the outcome of the survey results. Completing the survey would greatly benefit us.

End of year expenses:

Invoices have been received for all transducer parts, timer and well meter reading parts, miscellaneous project parts for Meetinghouse and Patten Hill, road signs, water system spare parts, curb stops and culvert work project parts. Bow is still working on quotes for calcium chloride.

Warrant article projects will be continuous until they're all completed.

The Auditors are working on completing our assets to be able to complete their report and we will have an invoice coming for the balance due to them.

The permit has been issued for the beach sand and the quote for the sand was \$250.

Commissioner Taber is working on drafting two reimbursement letters for seeking funds from capital reserves to return funds to our accounts and they should be ready to send to the Trustees by next week.

Upcoming grant opportunities:

We are working with RCAP Solutions (request for quotes) for the Storm Water Asset Management grant. Once done, this can be sent out for bidding to engineering/consulting firms. The final application is due on March 30th, 2022.

Commissioner Taber is working with Wright-Pierce on seeking funding for three grants: Asset Management (to obtain GIS Mapping software and hardware) improvements up to \$100K, Energy Audit (State will provide a contractor) up to \$20K and Strategic Planning (engineering services and potential well improvements) up to \$50K. All these grants do not require any matching funds from the district. All of this funding is through ARPA/federal government. He is also working with University who worked with the State to perform a water audit which is a requirement for any future strategic planning efforts.

Road Work Update:

Commissioner Taber spoke with Bow this evening and he advised that on Deerpoint Drive the new culverts are in place and he is working on the backfilling and headers on each end. He's expecting to have all his work completed by next week.

Aquamen is working on the final stages of the short distance water main replacement (replacing about 80ft to 100ft of piping) where there have been many leaks and another leak surfaced today. Once they tie in the new line to the two joints then that area should be good.

Leaks can be detected by zone meters (the district has seven) and/or visual sighting of a little "water bubbler" on the ground or road. The board will check with Dave to see if he can post a video on the website what a leak might look like.

Commissioner Kardaseski brought up that the area at the stop sign on Hummingbird needs attention due to being washed out. Bow is aware of some roadside washouts due to the recent rains and has these areas on his list of concerns as well as the filling in of potholes.

2021 Water Main Replacement Project:

The draft design is still on schedule for next week. One hundred percent of the design is due by January 19th. Wright-Pierce is asking us what roads we want included in the base bid and any additional street/s we had the environmental review done on will get a separate price tag attached and get its own bid price. Currently, the ones Wright-Pierce suggested include Old Lantern (1200ft), Bobolink (925ft) and Birch Tree (675ft) and possibly Raccoon Alley. Initially we were looking to repair Old Lantern, Ellen Brook and Autumn. Last year, Birch Tree had many issues including extremely brittle piping and the entire line ruptured. Originally, the plan had repairs being done to 6K ft, and the current plan has about 3K ft. Quotes and the supply line for materials, due to the pandemic, have doubled costs and potentially reduce our original scope of work. The environmental study will determine if any more roads can be done.

The board is looking into areas where supplies and equipment can be kept securely, if the need arises, but ultimately the contractor would be responsible.

We are still waiting on some of the service mark outs on the north side, the south side ones have been completed and can move forward on that particular draft.

Eastman well & water projects:

We are still waiting on the well lab report from Aquamen after they sent the samples to the lab. Delays may be related to health related problems (Covid) with some employees. Commissioner Kardaseski will try to follow-up on this issue with Aquamen.

Commissioner Auger is waiting on Aquamen as to when they're removing the testing trailer so we can have trees there taken down and to install fencing.

Drainage of pools/hot tubs should be done (gradually instead of all at once) in a responsible manner. Any resident who causes any damage due to drainage issues can be held responsible for any repairs that may need to be done.

Commissioner Taber would like to give Aquamen the go ahead to do some overnight leak detection to find which road we're having an issue with (whether it be a resident or a main line) on the Emerald Drive zone which encompasses from the dam to Midnight Walk.

Review water service Rules & Regulations - sections 6.5, 7.1 and 7.2:

No changes were made to 6.5 or 7.1 and 7.2 will need to be reviewed by the board and revisited at the next meeting.

Making the Rules & Regulations seen on the website will be looked at to make that more clear and easier to navigate.

Approve 12/2 meeting minutes:

Commissioner Auger made a motion to accept the 12/2 minutes as written, Commissioner Taber seconded and Commissioner Auger and Taber approved, motion passed.

Meeting minutes were signed this evening.

Late agenda items:

~The Town of Hillsboro is finishing its Hazard Mitigation Plan and Commissioner Auger updated the Emergency Response section. An update is needed on our generators. Currently, we have 2 gas generators that may need service as far as emergency backup is concerned. The propane generators are maintained twice a year and every well has a backup generator.

~Bow has obtained quotes (from \$650-\$800) from Phoenix Precast in Concord on headwall (straight and wingwall) precast materials and piping for culvert work.

~The board is asking residents to NOT leave any trash at the mailboxes. Please throw away your junk mail when you return home. The receptacles placed there are NOT for trash.

~Discussion on budget planning dates (scheduled for January 9th from 9am-12pm) and information (future bids and contractor costs) needed to start the budget planning and how these fit into planning the next Annual Meeting.

~The board would like to wish all ELVD residents a Merry Christmas and a Happy New Year!!

Sign any necessary bills

Adjournment of Meeting:

Commissioner Auger made a motion to adjourn the meeting at 8:22, Commissioner Taber seconded, all in favor, motion passed.

The next meeting is scheduled for January 6th, 2022.

Rick Rose, *ELVD Clerk*

Approved by:

Sara Auger, *Commissioner (Chair)*

Brett Taber, *Commissioner*

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