



Office: 147 West Main Street, Hillsborough, NH 03244
Mail: P.O. Box 1753, Hillsborough, NH 03244
Tel: 603-464-3128

Meeting Minutes
Emerald Lake Village District (ELVD) Commissioner Meeting
Thursday, May 25, 2023

Board Attendees

Brett Taber, Commissioner (Chair)
Sara Auger, Commissioner

Residents - Melissa Taber

The meeting was called to order by Commissioner Taber at 6:30pm on May 25, 2023. Followed by the Pledge of Allegiance and roll call to confirm a quorum of Commissioners.

First order of business was discussing any submissions for interested parties to serve as district Clerk. We had two people reach out with interest, unfortunately one was not a resident which is a requirement. The board will follow up on the other interested applicant.

Summer maintenance items were discussed next. These included new weights/anchors made for rafts, to be deployed Fri evening ahead of Memorial Day weekend, discussing No fireworks signs, road signs and a new picnic table.

Motion by Commissioner Taber to approve purchase of up to 6 signs related to no fireworks on district property with wording to be worked out with Commissioners prior to purchase. Seconded by Commissioner Auger, all in favor, motion passed.

Motion by Commissioner Taber to approve ordering and purchase of one Commercial picnic table up to \$1,200.00. Seconded by Commissioner Auger, all in favor, motion passed.

Motion by Commissioner Taber to approve up to \$200 to purchase additional Boulder Pass, speed signs and necessary brackets. Seconded by Commissioner Auger, all in favor, motion passed.

Discussing Bookkeeper and Webmaster contractor agreements and the Sunrise Culvert Permit will be followed up with Commissioner Murphy for statuses at the next meeting.

Project updates on Water infrastructure - working on Moccasin trail currently, progressing to Eastman beach intersection by tomorrow and up to Turtle Bridge next week. Once the main line is layed, the tie-ins to residents will be done. May 22nd the Environmental Review was posted in the Union Leader on the additional roadways seeking to do with leftover funds from the project. The state will reach out at the June 22nd timeframe with any comments.

The Stormwater Asset management plan has been sent for review. One item to note is the presence of Wood Turtles and special material for culverts being investigated. The board will put together a vision of the project and communication of the project.

SRF pre-applications discussed next, the first project is the continued water infrastructure project with an estimate of \$1.9million. The 2nd application is resubmission of resident metering at an estimated cost of \$1.425million, to completely install 538-540 resident meters.

Still being able to obtain ARPA funds could be 10-50% funding and still qualify for loan forgiveness of 5-50% are both funding approaches. The deadline for submissions for pre-aps is June 1st. At this point the applications are not committing to anything and are just a placeholder for the project, waiting until next year to submit would be too late.

A motion was made by Commissioner Taber to authorize Wright Pierce to submit the pre-applications for the residential meter project and the continuation of the water distribution upgrade project. Seconded by Commissioner Auger, all in favor, motion passed.

The state has sent communication on the 2019 sanitary survey is due for annual mailing by June 15th. Commissioner Auger had applied for a waiver reducing the need for communication from every 3 months to yearly previously. Commissioner Taber had thought these items were cleared up. The completion of the water main replacement and the transducers were outstanding, but completed. The board will find out what data is needed from transducers and other items to get a report to the state to try to get these violations cleared, or prepare for a mailing, to be discussed again at the June 8th meeting.

Manifests:

May 1-10 General \$17,762.58

May 1-10 Water \$42,445.25

Motion to accept as noted by Commissioner Taber. Seconded by Commissioner Auger, all in favor, motion approved.

Capital Reserve Deposits:

General submit full amount \$20,000 to roads & bridges & \$2,500 to Dam account.

Motion by Commissioner Taber to submit those amounts for those 2 accounts. Seconded by Commissioner Auger, all in favor, motion passed.

Water - total of all capital reserve accounts was \$34,000. Proposing to hold off on \$25,000 for water CRF.

Motion by Commissioner Taber to submit matching funds account for \$2,000 and residential meter account for \$7,000. Seconded by Commissioner Auger, all in favor, motion passed.

Commissioner Taber will draft the deposit letters.

Resident Melissa Taber asked about the statues of Eastman Well. Commissioner Taber explained we are still waiting on Wright Pierce to give us a financial model to move forward.

A motion to adjourn was made by Commissioner Taber at 7:32 pm, seconded by Commissioner Auger, all in favor, motion passed.

Respectfully submitted by: _____ Sara Auger, Commissioner

Approved by:

_____ Brett Taber, Commissioner (Chair)

_____ Sarah Murphy, Commissioner

_____ Sara Auger, Commissioner