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Meeting Minutes

Emerald Lake Village District (ELVD) **Budget Workshop Meeting**

Monday, February 27, 2023

**Board Attendees**

Brett Taber, Commissioner (Chair)

Debbie Kardaseski, Commissioner

Sarah Murphy, Commissioner

Sara Auger, Clerk

**Residents – None**

The meeting was called to order by Commissioner Taber at 5:15 pm on February 6, 2023. Roll call was done to confirm a quorum of Commissioners was present, followed by the pledge of allegiance.

The primary purpose of tonight's meeting is for budget preparation. The board has gone through each budget line previously. Tonight, the board again went through each water budget line one by one.

Discussions for Water Budget included:

- First order of business was discussing the water budget line items. Increase in the budget included two required audits. These audits will also be required in 2024.
- Reviewed budget lines under Maintenance & Repairs. Explored possibility of reducing budget line on maintenance other. Discussed projects that would be included within this budget line (tubing for wells, VRF, and PRV).
- The board discussed the need to calibrate the zone meters per the state of NH. Commissioner Taber informed the Board that questions have been asked of Aquaman to determine the timeline of calibrating these zone meter. The board plans to utilize this information to determine an appropriate budget for Zone meter.
- Commissioner Taber updated the board that there are still attempts to contact alternative electricity providers to determine whether the district is able to secure a lower electricity use rate.

In finishing up water budget lines review, other discussions included: PFAS sampling, emergency leak repairs, non-leak repairs and water bonded debt. At the time of this meeting the current penciled in number for the water budget, with proposed Capital Reserve Deposits, equals \$626,507.28.

In other business, the district is seeking a moderator for the Annual Meeting and the board had a brief call with an interested resident. The resident has the choice to run the meeting and act as the moderator, or simply act as the figurehead and ask legal to help with the moderator duties for the meeting. The resident will attend the 3/10 meeting to be sworn in as moderator.

Outstanding items included the need to double check the amount left on the Water Admin agreement with Wright Pierce and to send the Summer Maintenance contract to James Pelkey for review and signing.

The next meeting will be on March 10, 2023.

A motion to adjourn was made at 8:17pm by Commissioner Kardaseski, seconded by Commissioner Murphy, all in favor, motion passed.

Respectfully submitted by:

\_\_\_\_\_ Sarah Murphy, Commissioner (pg. 1)

\_\_\_\_\_ Sara Auger, ELVD Clerk (pg. 2)

Approved by:

\_\_\_\_\_ Brett Taber, Commissioner (Chair)

\_\_\_\_\_ Debbie Kardaseski, Commissioner

\_\_\_\_\_ Sarah Murphy, Commissioner