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**Meeting Minutes**  
**Emerald Lake Village District (ELVD) Workshop Meeting**  
**Thursday, June 8, 2023**

**In Attendance:**

Brett Taber (Commissioner, Chairman)

Sarah Murphy (Commissioner)

Sara Auger (Commissioner)

Bow Smith (Road Agent)

Meeting called to order by Commissioner Taber at 6:31 PM

Pledge of Allegiance

Roll call of officials completed.

**Road Agent Update**

Bow Smith inquired about the status of the Sunrise Culvert. Commissioner Murphy shared that the State had received the application and a voicemail was left with the agent aside to the permit. It was shared that Commissioner Murphy would follow-up with the agent the following day.

Commissioner Taber requested road agent Smith to explore cost for galvanized pipe cost. The board was informed that there was potential that the District would need to use galvanized pipe instead of plastic because it protected the Wood Turtle's habitat. Road Agent Smith shared that he would explore the cost and share with the Commissioner.

Road agent Smith provided updates to the board of recent project completed. These projects included calcium chloride begin deployed, district roads have been graded and compacted, ditch cleaning has been down, and the driveways to the beaches are in good shape.

**Discuss Open Clerk position**

Commissioner Taber shared that the one person that had inquired about the position remains interested in the position. It was shared that the individual wanted time to consider whether he would have the time to commit to the position prior to taking the role. The board made the decision to repost the opening after June 20<sup>th</sup>, if individual has not committed.

### **Summer maintenance Items**

Commissioner Taber shared that the new picnic table would need to be placed on Meeting House beach and the current table moved closer to the beach. Commissioner Murphy and Commissioner Taber agreed to meet on Saturday at 7 am to place both tables.

The basketball hoop on Eastman beach needs to be removed and repaired. Commissioner Murphy volunteered to remove the hoop and determine repairs needed.

Commissioner Taber shared that water testing needed to be completed. Commissioner Auger volunteered to collect water and submit to the Concord Lab on Monday, June 12, 2023.

Removal of trash from the beaches was discussed. Commissioner Taber shared that he removes trash on Tuesday and will look prior to the weekend to ensure trash is not overflowing. Commissioners agreed to assist with the removal of trash.

Thank you resident Jason Morin and Jordan Murphy for assisting with the raft deployment on Hummingbird beach, Emerald Beach, and Meeting House Beach.

### **Discuss Misc. Contractor Agreements**

Commissioner Murphy shared that web designer contract had been emailed to other commissioners to review. Commissioner Murphy plans to resend contract. Commissioner Murphy plans to complete book keepers contract.

### **Discuss Project Status**

Commissioner Taber shared that Patten Hill project will begin this year. There is continue work on the strategic plan for Eastman well. SUR construction will be breaking down the connection line on Moccasin and Turtle Bridge and plan to complete final clean up. It was shared that the plan is to have SUR construction work on the sample residential meter to provide opportunity for them to remain in the district until the environmental review is completed. Commissioner Taber shared that the asset management for residential meter no longer needs meter to be placed in the district to capture date. The board was informed that no more residential meter will be ordered until funding can be explored.

### **Sanitary Survey – Annul NOV notice requirement**

Surveys are due June 15, 2023. Commissioner Taber shared that the state would not review the work completed by the district until Monday June 12<sup>th</sup> or Tuesday June 13<sup>th</sup>. It was decided to have the Survey prepared and ready to be mailed to resident if required by the State.

### **Agenda/discussion for the June 11 meeting at Meeting House Beach**

The board discussed items to be discussed during the meet an greet. It was suggested that the meeting allowed for open discussion, discussed project update could be shared, and inquire if resident wanted to volunteer for projects. The plan was to have coffee and donuts for residents.

### **Late Agenda Items**

The board discussed an accommodation request to provide the opportunity for a resident with disability to water fruits and vegetables. The board discussed the request, which would allow for resident to water with a hose that had a auto shut off valve. The board reviewed the cross connection regulation against the request. It was determine that this request did not violate this regulation. The board decided to offer the accommodation to the resident.

Commissioner Auger shared an email with the resident on grants that offer free Leak Detection. The deadline for the application is July 31, 2023. Commissioner Murphy plans to complete a draft application for the meeting on July 6, 2023.

Commissioner Murphy plans to reach out to the state to inquire about free lead and copper inspection. It was shared with the board that the previous response was that a person from the state would contact the district to complete inspection.

Commissioner Taber shared that the state would only review the final draft of the L.O.S asset management draft. There are concerns that only 10% of the data was collected. Pending response from Wright Pierce to questions asked.

Commissioner Auger shared that the town has not issued any permits for camping within the District. Commissioner Auger and Commissioner Taber plans to follow-up on possible homes with campers.

Commissioner Auger shared that the state has funding for municipalities that would allow for the completion of project at no cost to the district. It was decided that application would be draft for possible project on well 6 and 9 and erosion control on meeting house beach. Application are due by July 5, 2023.

The district discussed a request for water to be turned on at 17 Spring Street upon an inspection from Aquaman. The board decided to accept that water be turned on for property because the resident had requested a payment plan.

### **Approval of meeting minutes:**

The board reviewed meeting minutes from May 25, 2023. Approval of minutes was necessary for the submission of capital reserves.

Commission Taber made the motion to accept meeting minutes, Commissioner Murphy seconded, all approved, motion passed.

### **Adjournment of Meeting:**

A motion to adjourn was made by Commissioner Taber at 8:10 pm, seconded by Commissioner Auger, all in favor, motion passed.

Respectfully submitted by: \_\_\_\_\_ Sarah Murphy, Commissioner

Approved By:

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Brett Taber, Commissioner (Chair)

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Sarah Murphy, Commissioner

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Sarah Auger, Commissioner