



## **Emerald Lake Village District**

Office: 147 West Main Street, Hillsborough, NH  
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Wednesday, March 29, 2023 @ 6:30 PM  
workshop meeting  
Location: Main Office

In attendance:

Brett Taber (Commissioner, Chairman)  
Deborah Kardaseski (Commissioner)  
Sarah Murphy (Commissioner)

Meeting called to order by Chairman Taber at 6:30 PM  
Pledge of Allegiance  
Roll call of officials completed.

### **Commissioner meeting topics covered:**

The purpose of this meeting was to address to data entries for DRA forms, Preparation for the Public loan hearing scheduled for March 31, 2023 and preparation of Warrant articles being drafted for the Annual meeting.

Some review and discussion was held on the initial data entries on the DRA form MS-636 for its accuracy before submission to the State as a final report. The board reviewed the segments where some lines appeared to have the data in the wrong cells initially. After this review the Board made the necessary adjustments on the working draft and submitted it to the State for its preview and feedback process step.

The board then reviewed the upcoming summer maintenance contract with Pelkey Landscaping. The contractor had returned the agreement signed by himself. A motion was made by Chairman Taber to sign the agreement document for the Summer Maintenance agreement. The motion was seconded by Commissioner Murphy. All commissioners voted yes, Motion passed.

Chairman Taber shared new information that all future advertisements through the Messenger would need to have a deadline date for submission as the Monday before any desired Friday publication. The reason for this is that the Messenger has a new printing firm and timing alignment for that print firm requires the earlier deadline date.

The Board further reviewed the warrant articles that would be presented at the March 31, 2023 meeting and the Annual meeting. A total of 7 articles will be addressed in this years Annual meeting, all which will cover a loan/bond issue, CRF and operating budgets, Election of officials and misc. administrative articles.

A motion was made by Chairman Taber to adjourn the meeting at 8:22 PM, the motion was seconded by Commissioner Murphy. All commissioner voted with a yes vote. Motion passed.

Submitted By:

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Brett Taber

Approved by:

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Brett Taber- Chairperson

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Debbie Kardaseski – Commissioner

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Sarah Murphy – Commissioner