



Emerald Lake Village District

Office: 147 West Main Street, Hillsborough, NH
Mail: PO Box 1753, Hillsborough, NH 03244
Tel: 603-464-3128

Thursday February 5, 2026 @ 6:30 PM
Workshop meeting
Location: Main Office

In attendance:

Sara Auger (Commissioner)
Brett Taber (Commissioner)
Mark Przybyla (Commissioner)
Carolyn Renken (Treasurer)
Jim Roddle (Moderator)

Residents:

Melissa Taber

Commissioner Auger called the meeting to order at 6:30 PM and led off the meeting with the Pledge of Allegiance and roll call vote, three commissioners were present and we had a quorum.

Commissioner Auger Asked if there was any public comment to start the meeting with and since there was none, we moved into the Business topics.

Annual meeting timeline – Commissioner Auger noted that since all officials that were needed to select the Annual meeting date were present tonight, that the Moderator and the Board should review date selection options and make a vote.

The two dates in question were April 18 and April 25, 2026. All parties noted they were available for either date but after discussion the best choice for all parties was noted as April 25, 2026.

Commissioner Auger made the Motion - to select April 25, 2026, as this year's Annual meeting date for ELVD legislative body to meet. The motion was seconded by Commissioner Przybyla. All Commissioners voted with yes vote- Motion passed

A brief discussion incurred that now we could move forward with populating the NHDRA system with our selected date, the clerk may begin reservation steps for the meeting location, Commissioner

Taber to notify Legal Counsel, and for the completion of budget planning, all needed public hearings, and Warrant article generation.

Commissioner Przybyla noted he would assist in compiling and organizing the sequence of documents for the Annual report book. This was needed as Commissioner Auger noted the prior support person, Debbie Kardaseski was no longer residing in the district.

Commissioner Taber advised that he would update all necessary preparation and action items dates and share with the Board as well as the other officials. No further discussion took place relating to the Annual meeting.

Arsenic MCL violation – resident notice required – Commissioner Auger noted that she had just recently received notification from NHDES that site 514 “Q3” & “Q4” water sampling for Arsenic posted values just above the reportable level of 5PPB. The values were identified as 5.3 PPB and 5.4 PPB respectively. The date of the notice indicates January 27, 2026, thus requiring the residential notice be mailed out no later than February 27, 2026. Commissioner Taber inquired if based on the notice it was known if the sample violation was from the Hummingbird or Patten hill well sites. Commissioner Auger advised she would further review the notice and share with the board. Commissioner Taber noted his reason for the inquiry being related to how the board would respond for a corrective action would be a different response for each well site and any current projects. Efforts will be made to obtain Mailing supplies, print the residential notices and mail out before February 27, 2026.

Commissioner Taber noted that when the board works again on budget planning, to consider adjusting funds on this line to support this added – unplanned mailing costs.

Generator Maintenance – Commissioner Auger advised the board that a quote/ agreement for service was shared with her from Power Generator for the coming 12 month of service. A brief discussion occurred around seeking any other quotes for generator maintenance. Commissioner Przybyla will follow up with another contractor to see if they can provide a documented quote before the Board makes a final decision on a service agreement. Currently the board is still moving forward with a repair to the generator on the Hummingbird well site by Powers Generator for roughly \$711.00 covering the winter maintenance and repair.

Emergency response plan update required – Commissioner Auger reminded the board that the NHDES was requiring the Emergency plan to be updated using the new 2026 template format and the update is due to be submitted by March 1, 2026. As of this meeting time, Commissioner Auger noted that she was unable to locate in her notes the last updated Emergency response Plan. Commissioner Taber noted that he had a copy and would send it electronically to the board for their review and draft corrections.

Project updates – Commissioner Auger began with update comments related to the Chlorine Analyzers are scheduled to be started up and calibrated on February 6, 2026, at both the meeting house building and the Patten hill tank building. SCADA flow meters from the wells for Patten hill are still needing to be installed.

Commissioner Auger noted she believed the loan repayment for the 2024 Road infrastructure would now begin to start payments in November 2026. Commissioner Taber asked for clarification on that since the DWTF grant was closed out for the project, but the DWSRF was still open. Commissioner

Taber noted that he would reach out to NHDES and inquire what the States intentions were for closing that out and when we would need to begin repayment. This is important for us to ensure this expense is captured in the correct budgeting year.

Roadway 2022/23/24 project (1141020-05) & (1141020-07) – SUR was recently inquiring as to when the final retainage payment would be made to close out that project with SUR. Commissioner Taber noted that he was working with Wright Pierce to capture any associated costs that ELVD could recuperate before paying SUR the final payment. Commissioner Taber hoped to have this accomplished by the week of February 9, 2026.

Open Bids – Commissioner Auger noted that we have had several contractors reaching out to request the bids requirements for the summer maintenance as well as the Hummingbird beach / parking lot repair. Bids are due to close on February 20, 2026, and the board hopes to review and select shortly thereafter.

Hummingbird well site project – Commissioner Taber provided an update on this project and noted that some conference calls had been scheduled for February 5 and February 9 to address allowable items and specification clarity questions from the Various contractors supporting Mechanical and electrical installations.

CY2026 CCR mailing and printing – Commissioner Auger noted that NHDES had recently shared that the Format has changed this CY for the CCR report. It was agreed that Commissioner Auger would share this with Aquaman to ensure they had the newest format and if any new details were needed from ELVD for support.

Meeting minutes approval / review of January 22, 2026, meeting minutes – Commissioner Auger asked if there were any adjustments / corrections needed for the meeting minutes from January 22, 2026, Commissioner Taber noted the only segment he noticed was when referencing going into non-public session; the statute was not written accurately. **It should read NHRSA 91-A:3(II)C for reputation.**

Any added business – Commissioner Auger noted that it appeared that no discussion or motion was listed as to if the non-public meeting minutes needed to be sealed for any length of time. The discussion noted that was a desire for that until the matter could be resolved before making it public. **Commissioner Auger made a motion to SEAL the non-public meeting minutes from January 29, 2026, for 6 months or a review date of July 29, 2026. The motion was seconded by Commissioner Przybyla, All commissioners voted with a yes vote, and the motion passed.**

Resident Reminders – Hillsboro Conservation Committee and NHDES are hosting a forum for all Hillsboro residents with Private wells to be able to obtain a well water sample test and some education on private well water contamination and support. The meeting will be held on February 19, 2026. At Hillsboro School. This is posted on the Hillsboro Website and will be posted on the ELVD site and the local Kiosks for those interested.

Next scheduled meetings pending any emergencies will be February 19, for a regular meeting and then February 22, 2026, for hopefully the final budget hearing workshop.

A motion was made by Commissioner Auger to adjourn the meeting at 7:06 PM. The motion was seconded by Commissioner Przybyla. All commissioners voted with a yes vote. Motion passed.

Meeting was closed at 7:06 PM

This portion submitted by:

Brett Taber _____ Date: _____

Approved by:

Commissioner Auger _____ Date: _____

Commissioner Taber _____ Date: _____

Commissioner Przybyla _____ Date: _____